

AGENDA ITEM NO:**UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST
BOARD OF DIRECTORS
THURSDAY 25 APRIL 2013**

Title:	USE OF TRUST SEAL
Responsible Director:	David Burbridge, Director of Corporate Affairs
Contact:	Sarah Snowden, Corporate Affairs Assistant, ext 14323

Purpose:	To ask the Board of Directors to authorise certain officers to authorise use the Trust Seal and to report the Board of Directors the use of the seal for the period 1 April 2012 to 31 March 2013.
Confidentiality Level & Reason:	
Medium Term Plan Ref:	
Key Issues Summary:	<p>The Board of Directors are asked to approve the officers to whom authority to use the seal is delegated.</p> <p>The Board of Directors is asked to receive the register detailing the use of the Trust Seal.</p>
Recommendations:	<p>The Board is asked to</p> <ul style="list-style-type: none">i) Authorise those officers, details of whom are listed in Appendix A, jointly and severally to authorise use of the Trust Seal; andii) Note the register of sealing and record its receipt in the minutes of this meeting.

Signed:	Date: 16 April 2013
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UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST

BOARD OF DIRECTORS

THURSDAY 25 APRIL 2013

USE OF TRUST SEAL

PRESENTED BY DIRECTOR OF CORPORATE AFFAIRS

1. Introduction

- 1.1 In accordance with the Trust's Standing Orders (Section 14.3.2 - 'Every 12 months, the Board will approve or renew a resolution authorising specified officers to authorise use of the Seal'), the Board of Directors is asked to authorise those officers whose details are set out in Appendix A to this report to authorise use of the Trust seal for the execution of documents on behalf of the Trust.
- 1.2 In accordance with the Trust's Standing Orders (Section 14.4 'A report of all sealing shall be made to the Trust at least once every twelve months'), Appendix B details the use of the seal between 1 April 2012 - 31 March 2013.

2. Recommendation

The Board is asked to

- iii) Authorise those officers, details of whom are listed in Appendix A, jointly and severally to authorise use of the Trust Seal; and
- iv) Note the register of sealing and record its receipt in the minutes of this meeting.

UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST

BOARD OF DIRECTORS

THURSDAY 25 APRIL 2013

In accordance with paragraph 14.3.1 of the Trust's Standing Orders, the Board of Directors resolve to authorise, jointly and severally, the following officers to authorise use of the Trust seal for the execution of documents.

Chairman	Sir Albert Bore
Chief Executive	Julie Moore
Director of Strategic Operations	Kevin Bolger
Chief Operating Officer	Andrew McKirgan
Chief Financial Officer	Mike Sexton
Chief Nurse	Kay Fawcett
Medical Director	Dave Rosser
Executive Director of Delivery	Tim Jones
Director of Corporate Affairs	David Burbridge
Director of Partnerships	Morag Jackson
Director of Communications	Fiona Alexander
Director of Partnerships	Viv Tsesmelis
Director of Finance	Julian Miller

UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST

USE OF TRUST SEAL – 1 APRIL 2012 TO 31 MARCH 2013

Seal No	APPLICATION OF TRUST SEAL	DATE
56/11 D11/71	Counterpart Lease 1) University of Birmingham 2) The Trust Re: Room CLG 32, Lower Ground Floor, Medical School	06/04/11
57/11 D11/141	Deed appointing GVA Grimley as Lead Planning Consultant at SOH	01/07/11
58/11 D11/22	Contract for the Provision of Core Automated Laboratory Equipment 1) The Trust 2) Roche Diagnostics Limited	27/07/11
59/11 BoD180506	S278 Agreement re: Plaza Construction Works 1) Birmingham City Council 2) The Trust	29/11/11
60/11 BoD180506	S278 Agreement re: Plaza Maintenance 1) Birmingham City Council 2) The Trust	29/11/11
61/11 BoD180506	S278 Agreement re: Road Widening Works at Vincent Drive/Hospital Drive 1) Birmingham City Council 2) The Trust	29/11/11
62/11 D11/212	Deed in Connection with Tomotherapy Construction 1) Oncology Systems Limited 2) The Trust	07/12/11
63/11 BoD180506	Procure 21 + 0112 Agreement re: Plaza Project/Cyberknife Facility & Offices for FM Provider 1) The Trust 2) Balfour Beatty Group Limited	08/12/11
64/11 D11/184	Agreement to Vary the Decontamination Services Agreement 1) The Trust 2) B Braun Sterilog (B'ham) Limited	08/12/11
65/12 D09/79	Underlease – Old Rose Garden 1) The Trust 2) University of Birmingham	08/02/12
66/12 D12/43	Deed of Surrender of Leased Premises in QE 1) The Trust 2) WH Smith Hospitals Limited	28/02/12

Seal No	APPLICATION OF TRUST SEAL	DATE
67/12 BoD180506	Agreement for Lease – Car Park M - QEH 1) The Trust 2) University of Birmingham	29/02/12
68/12 BoD180506	Lease – Education Rooms at QEH 1) The Trust 2) Secretary of State for Defence	29/02/12
69/12 BoD180506	Lease – Education Rooms & RCDM Management Cell at QEH 1) The Trust 2) Secretary of State for Defence	29/02/12
70/12 BoD180506	Deed of Variation of RCDM Facilities at QEH 1) The Trust 2) Secretary of State for Defence	29/02/12
71/12 BoD180506	Lease – Plaza Development 1) University of Birmingham 2) The Trust	29/02/12
72/12 D12/43	Deed of Novation of a Contract of Capital Works 1) The Trust 2) CDM Shopfitting Limited 3) David Dunkley & David Bennet	12/03/12
73/12 D11/141	Selly Oak Planning Project 1) The Trust 2) GVA Grimley Limited Re: Appointment of Asset Heritage Consulting Limited	21/03/12
74/12 D11/141	Selly Oak Planning Project 1) The Trust 2) GVA Grimley Limited Re: Appointment of FPCR Environ & Design Ltd	21/03/12
75/12 D11/141	Selly Oak Planning Project 1) The Trust 2) GVA Grimley Limited Re: Appointment of Environ UK Limited (Noise, Air Quality etc)	21/03/12
76/12 D11/141	Selly Oak Planning Project 1) The Trust 2) GVA Grimley Limited Re: Appointment of Environ UK Limited (Sustainability Services Limited)	21/03/12
77/12 BoD180506	Scheme of Contract re: Plaza Project/Cyberknife Facility 1) The Trust 2) Balfour Beatty Group Limited	21/03/12
78/12 D12/43	Lease 1) The Trust 2) UHB Charities Re: Fisher House	04/04/12
79/12 D12/17	Lease 1) The Trust 2) Maverick TV Limited Re: Premises at QEHB	13/04/12

Seal No	APPLICATION OF TRUST SEAL	DATE
80/12 BoD180506	Deed of Easement 1) The Trust 2) University of Birmingham Re: University Road West over new access road	02/05/12
81/12 D12/66	Lease for Premises 1) The Trust 2) Birmingham Hospital Broadcasting Network Limited	16/05/12
82/12 D12/94	Lease – Renal Unit, Llandrindod Wells Hospital 1) The Trust 2) Tenant Fresenius Medical Care	16/05/12
83/12 D12/169	Deed of Surrender 1) The Trust 2) University of Birmingham Re: Hayward Building, SOH	08/08/12
84/12 BoD180506	Counterpart deed of Variation (S278 Agreement) 1) Birmingham City Council 2) The Trust Re: Two Way Hospital Drive	23/08/12
85/12 D12/142	Agreement for the Appointment of Architects (Glenn Howells Architects) for Commissions	13/09/12
86/12 CC12/001	Deed of Easement – Fisher House 1) University of Birmingham 2) The Trust	20/09/12
87/12 D12/192	Contract Documents and Performance Bond 1) The Trust 2) Interdass plc Re: Relocation of HARC	02/10/12
88/12 D12/191	Lease – Premises at QEH 1) The Trust 2) WH Smith Hospitals Limited	02/10/12
89/12 D12/192	Lease – Premises at QEH 1) The Trust 2) David Thorneywork	02/10/12
90/12 CC12/002	Deed – Compromise Agreement 1) The Trust 2) Ann Slee	03/10/12
91/12 BoD180506	Lease – Car Park M 1) The Trust 2) University of Birmingham	19/12/12
92/12 BoD180506	Underlease - re: Property at Plaza/Medical School 1) University of Birmingham 2) University of Birmingham & The Trust	19/12/12
93/12 BoD180506	Deed of Easement 1) The Trust 2) University of Birmingham Re: Land Adjoining Hospital Link Road	19/12/12

Seal No	APPLICATION OF TRUST SEAL	DATE
94/12 D12/242	Bond – Re: Refurbishment of Haemophilia Unit 1) E Manton Limited 2) Euler Hermes Europe SA 3) The Trust	19/12/12
95/12 D12/193	Agreement for Appointment of Architects – Fred Taylor Consultancy Re: Relocation of HARC	19/12/12
96/12 D12/193	Agreement for Appointment of Engineers – Coucy Consulting Engineers Re: Relocation of HARC	19/12/12
97/12 D12/193	Agreement for Appointment of Engineers – Steward Associates Re: Relocation of HARC	19/12/12
98/12 D12/193	Agreement for Appointment of Engineers Surveyors – RPS Planning and Development Limited Re: Relocation of HARC	19/12/12
99/12 D12/193	Agreement for Appointment of Architects - HSQ Limited Re: Relocation of HARC	19/12/12
100/13 D12/247	Deed of Novation – Re: IT Support/Electronic Patient Administration Services 1) AxSys Technology Limited 2) HOBTPCT 3) The Trust	17/01/13
101/13 CC13/001	Deed of Variation – Re: Interim and Additional IT Services 1) The Trust 2) Consort Healthcare	07/02/13
102/13 D12/287	Compromise Agreement - RE: 1) The Trust 2) Emma Pring	14/03/13
103/13 D12/287	Transfer of Freehold Title of Whittal Street Clinic from HOBTPCT to the Trust	21/03/13