

**UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST
BOARD OF DIRECTORS
THURSDAY 28 APRIL 2016**

Title:	USE OF TRUST SEAL
Responsible Director:	David Burbridge, Director of Corporate Affairs
Contact:	Sarah Snowden, Corporate Affairs Manager, Ext 14323

Purpose:	To ask the Board of Directors to authorise certain officers to authorise use the Trust Seal and to report to the Board of Directors the use of the seal for the period 1 April 2015 to 31 March 2016.
Confidentiality Level & Reason:	None
Medium Term Plan Ref:	
Key Issues Summary:	<p>The Board of Directors are asked to approve the officers to whom authority to use the seal is delegated.</p> <p>The Board of Directors is asked to receive the register detailing the use of the Trust Seal.</p>
Recommendations:	<p>The Board is asked to</p> <ul style="list-style-type: none"> i) Authorise those officers, details of whom are listed in Appendix A, jointly and severally to authorise use of the Trust Seal; and ii) Note the register of sealing and record its receipt in the minutes of this meeting.

Approved by: David Burbridge	Date: 16 April 2016
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UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST

BOARD OF DIRECTORS

THURSDAY 28 APRIL 2016

USE OF TRUST SEAL

PRESENTED BY DIRECTOR OF CORPORATE AFFAIRS

1. Introduction

- 1.1 In accordance with the Trust's Standing Orders (Section 14.3.2 - 'Every 12 months, the Board will approve or renew a resolution authorising specified officers to authorise use of the Seal'), the Board of Directors is asked to authorise those officers whose details are set out in Appendix A to this report to authorise use of the Trust seal for the execution of documents on behalf of the Trust.
- 1.2 In accordance with the Trust's Standing Orders (Section 14.4 'A report of all sealing shall be made to the Trust at least once every twelve months'), Appendix B details the use of the seal between 1 April 2015 - 31 March 2016.

2. Recommendation

The Board is asked to

- iii) Authorise those officers, details of whom are listed in Appendix A, jointly and severally to authorise use of the Trust Seal; and
- iv) Note the register of sealing and record its receipt in the minutes of this meeting.

UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST**BOARD OF DIRECTORS****THURSDAY 28 APRIL 2016**

In accordance with paragraph 14.3.1 of the Trust's Standing Orders, the Board of Directors resolve to authorise, jointly and severally, the following officers to authorise use of the Trust seal for the execution of documents.

Chair	Jacqui Smith
Chief Executive	Julie Moore
Executive Director of Strategic Operations	Kevin Bolger
Executive Chief Operating Officer	Cherry West
Chief Financial Officer	Mike Sexton
Executive Chief Nurse	Philip Norman
Medical Director	Dave Rosser
Executive Director of Delivery	Tim Jones
Director of Corporate Affairs	David Burbridge
Director of Communications	Fiona Alexander
Director of Partnerships	Andrew McKirgan
Director of Finance	Julian Miller

UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST

USE OF TRUST SEAL – 1 APRIL 2015 TO 31 MARCH 2016

Seal No	APPLICATION OF TRUST SEAL	DATE
016/15	National Variation Deed – NHS Community Services Contract i) Birmingham City Council ii) The Trust	26/06/15
017/15	Agreement i) Birmingham City Council ii) Solihull Metropolitan Council iii) The Trust	05/08/15
018/15	Lease – 66 High Street, B4 7TA i) Boots UK Limited ii) The Trust	05/08/15
019/15	Lease i) The Trust ii) Healthcare @ Home Limited	07/08/15
020/15	Release of part of Selly Oak site – Land Registry Form DS3	16/09/15
021/15	Agreement for Lease between i) Boots UK Limited ii) The Trust Part of 1 st Floor, 7 Mell Square, Solihull	09/10/15
022/15	Architect Employer Warranty for North Admin & West Block at QE i) RPS Planning & Development ii) The Trust iii) Vinci Construction	09/10/15
023/15	Civil and Structural Engineer Employer Warranty – North Admin & West Block at QE i) MBCE Projects Limited ii) The Trust iii) Vinci Construction	09/10/15
024/15	Acoustician Services Consultant Employer Warranty – North Admin & West Block at QE i) Pace Limited ii) The Trust iii) Vinci Construction	09/10/15
025/15	Subcontractors Employer Warranty – Refurb of North Admin & West Block at QE i) Briggs & Forrester Engineering Services Limited ii) The Trust iii) Vinci Construction	09/10/15

Seal No	APPLICATION OF TRUST SEAL	DATE
026/15	Subcontractors Employer Warranty – Refurb of North Admin & West Block at QE i) Wilman Universal Industries T/A CDS Wilman ii) The Trust iii) Vinci Construction	09/10/15
027/15	Settlement Agreement i) The Trust ii) Consort Healthcare (B'ham) Ltd	21/10/15
028/15	Independent Tester Contract i) The Trust ii) Consort Healthcare (B'ham) Ltd iii) Capita Property & Infrastructure Ltd	21/10/15
029/15	Lease – Ground and First Floor, 693 Bristol Road South, Northfield i) Northfield Community Partnership ii) The Trust	13/11/15
030/15	Lease at Queen Elizabeth Hospital Birmingham i) The Trust ii) David Thornework	13/11/15
031/15	Admission Agreement i) The Trust ii) Birmingham Women's Hospital iii) Birmingham Children's Hospital iv) University of Birmingham	13/11/15
001/16	Licence to Underlet – 1 st Floor, 7 Mell Square Shopping Centre, Solihull i) I.M. Properties (Mell Square) Ltd ii) Boots UK Ltd iii) The Trust	10/02/16
002/16	Lease of 2 nd Floor, Old QEHB i) The Trust ii) SoS MoD	10/02/16
003/16	Counterpart Lease – 1 st Floor, Mell Square Shopping Centre, Solihull i) Boots UK Ltd ii) The Trust	10/02/16
004/16	Land Registry Transfer WM964834 Storage Room No. 1606301 From UoB to UHB	11/03/16
005/16	UHB and UoB Lease of Storage Room No.1606303 at QE site	11/03/16
006/16	Land Registry DS3 – Release of part of the land from registered charge	23/03/16
007/16	Deed i) Trustees of UHB Charity ii) UHB iii) UHB Charities And Memorandum of Understanding (as above parties)	24/03/16

Seal No	APPLICATION OF TRUST SEAL	DATE
008/16	Limited Partnership Agreement Re: WMAHSN SMG Fund (i) The Trust (ii) WM AHSN SMG General Partner	30/03/16
009/16	Management Agreement Re: WMAHSN SMG Innovation LLP (i) WMAHSN SMG General Partner (ii) Mercia Fund Management Limited (iii) The Trust	30/03/16