

BOARD OF DIRECTORS / COUNCIL OF GOVERNORS - ANNUAL CYCLE 2018/19

	BoD Mtg - Quarterly Review		BoD Mtg - Quarterly Review		BoD Mtg - Quarterly Review		BoD Mtg - Quarterly Review		BoD Mtg - Quarterly Review		BoD Mtg - Quarterly Review		BoD Mtg - Quarterly Review		BoD Mtg - Quarterly Review		BoD Mtg - Special Purpose - Annual Plan	
		EARC	CCO Meeting	EARC	CCO Meeting	EARC	CCO Meeting	EARC	CCO Meeting	CCO Meeting (Joint with CoG)	EARC	CCO Meeting	EARC	CCO Meeting	EARC	CCO Meeting	EARC	CCO Meeting
	CoG Meeting			CoG Meeting			CoG Meeting			CoG Meeting			CoG Meeting			CoG Meeting		
Key																		
	26-Apr-18	17-May-18	28-June-18	28-June-18	26-July-18	13-September-18	24-September-18	24-September-18	24-September-18	25-October-18	29-November-18	06-December-18	24/01/2019 (TBC)	21/02/2019 (TBC)	28/03/2019 (TBC)	28/03/2019 (TBC)		
	Minutes of the BoD 29 March 2018	Minutes of the EARC Mtg 29 March 2018	Minutes of the CCO Mtg 22 February 2018	Minutes of the CCO Ctee Mtg 26 April 2018 (and 17 May 2018 Private)	Minutes of the EARC Mtg 28 June 2018	Minutes of the CCO Ctee Mtg 28 June 2018	Minutes of the EARC Mtg 28 June 2018	Minutes of the CCO Ctee Mtg 28 June 2018	Minutes of the BoD 26 July 2018	Minutes of the CCO Ctee Mtg 24 September 2018	Minutes of the CCO Ctee Mtg 24 September 2018	Trust Annual Plan 2018/20	Minutes of the BoD 25 October 2018	Minutes of the CCO Ctee Mtg 29 November 2018	Minutes of the EARC Mtg 24 September 2018	Minutes of the BoD 24 January 2019		
David Burbridge	Matters Arising	Annual Plan Update for Executive Directors and Very Senior Managers	Matters Arising	Matters Arising	Review Committee Performance & TOR	Matters Arising	Matters Arising	Matters Arising	Matters Arising	Matters Arising	Matters Arising	Matters Arising	Matters Arising	Matters Arising	Review of Structure, Size & Composition of BoD	Matters Arising	Matters Arising	
Jacqui Smith	Actions List	Review Clinical Excellence Awards (Local)	Actions List	Actions List	Review Clinical Excellence Awards (National)	Actions List	Actions List	Actions List	Actions List	Actions List	Actions List	Actions List	Actions List	Actions List	Report from CEO Re-Appraisal for Executive Team	Actions List	Actions List	
Cherry West	Chair's Report & Emerging Issues		Chair's Report & Emerging Issues	Chair's Report & Emerging Issues		Chair's Report & Emerging Issues	Chair's Report & Emerging Issues	Chair's Report & Emerging Issues	Chair's Report & Emerging Issues	Chair's Report & Emerging Issues	Chair's Report & Emerging Issues	Chair's Report & Emerging Issues	Chair's Report & Emerging Issues	Chair's Report & Emerging Issues	Remuneration Policy	Chair's Report & Emerging Issues	Chair's Report & Emerging Issues	
Tim Jones	Clinical Quality Monitoring Report Q4	Patent Safety Exception Report - plus item for discussion	Patent Safety Exception Report - plus item for discussion	Clinical Quality Monitoring Report Q1	Patent Safety Exceptions plus item for discussion	Patent Safety Exceptions plus item for discussion	Clinical Quality Monitoring Report Q2	Patent Safety Exceptions plus item for discussion	Clinical Quality Monitoring Report Q3	Patent Safety Exceptions plus item for discussion	Clinical Quality Monitoring Report Q4	Patent Safety Exceptions plus item for discussion	Clinical Quality Monitoring Report Q1	Patent Safety Exceptions plus item for discussion	Patent Safety Exceptions plus item for discussion	Patent Safety Exceptions	Patent Safety Exceptions	
Mike Sexton	Patent Care Quality Report 2017/18	Patent Care Quality Report - plus item for discussion	Patent Care Quality Report - plus item for discussion	Patent Care Quality Report Q1 to include Infection Prevention & Control Report	Patent Care Quality Report - plus item for discussion	Patent Care Quality Report - plus item for discussion	Patent Care Quality Report Q2 to include Infection Prevention & Control Report	Patent Care Quality Report - plus item for discussion	Patent Care Quality Report Q3 to include Infection Prevention & Control Report	Patent Care Quality Report - plus item for discussion	Patent Care Quality Report Q4 to include Infection Prevention & Control Report	Patent Care Quality Report - plus item for discussion	Patent Care Quality Report Q1 to include Infection Prevention & Control Report	Patent Care Quality Report - plus item for discussion	Patent Care Quality Report - plus item for discussion	Patent Care Quality Update - Exceptions	Patent Care Quality Update - Exceptions	
Fiona Alexander	Results of the National Inpatient Survey Report	Annual Infection Prevention and Control Annual Report March 2017 - April 2018	Annual Infection Prevention and Control Annual Report March 2017 - April 2018	Annual Infection Prevention and Control Annual Report March 2017 - April 2018	Annual Infection Prevention and Control Annual Report March 2017 - April 2018	Annual Infection Prevention and Control Annual Report March 2017 - April 2018	Annual Infection Prevention and Control Annual Report March 2017 - April 2018	Annual Infection Prevention and Control Annual Report March 2017 - April 2018	Safeguarding Adults and Children - Annual report 2017/18	Safeguarding Adults and Children - Annual report 2017/18	Safeguarding Adults and Children - Annual report 2017/18	Safeguarding Adults and Children - Annual report 2017/18	Safeguarding Adults and Children - Annual report 2017/18	Safeguarding Adults and Children - Annual report 2017/18	Safeguarding Adults and Children - Annual report 2017/18	Safeguarding Adults and Children - Annual report 2017/18	Safeguarding Adults and Children - Annual report 2017/18	
Dave Rossier	Performance Indicators Report 2017/18 Annual Plan Year End Update, and 2018/19 Annual Plan	Performance Indicators Report - Exceptions only plus item for discussion (to include where appropriate Business Case Outcomes Performance Report)	Performance Indicators Report - Exceptions only plus item for discussion (to include where appropriate Business Case Outcomes Performance Report)	Performance Indicators Report and 2018/19 Annual Plan Update	Performance Indicators Report - Exceptions only plus item for discussion (to include where appropriate Business Case Outcomes Performance Report)	Performance Indicators Report - Exceptions only plus item for discussion (to include where appropriate Business Case Outcomes Performance Report)	Performance Indicators Report and 2018/19 Annual Plan Update	Performance Indicators Report - Exceptions only plus item for discussion (to include where appropriate Business Case Outcomes Performance Report)	Performance Indicators Report and 2018/19 Annual Plan Update	Performance Indicators Report - Exceptions only plus item for discussion (to include where appropriate Business Case Outcomes Performance Report)	Performance Indicators Report and 2018/19 Annual Plan Update	Performance Indicators Report - Exceptions only plus item for discussion (to include where appropriate Business Case Outcomes Performance Report)	Performance Indicators Report and 2018/19 Annual Plan Update	Performance Indicators Report - Exceptions only plus item for discussion (to include where appropriate Business Case Outcomes Performance Report)	Performance Indicators Report and 2018/19 Annual Plan Update	Performance Indicators Report - Exceptions only plus item for discussion (to include where appropriate Business Case Outcomes Performance Report)	Performance Indicators Report and 2018/19 Annual Plan Update	
Michele Owen	Nurse Staffing - Bi Annual Progress Report			Annual Workforce Report 2017/18 including Staff Survey Action Plan (Mae Jones)			Annual Workforce Report 2017/18 including Staff Survey Action Plan (Mae Jones)					Annual Workforce Report 2017/18 including Staff Survey Action Plan (Mae Jones)				Annual Workforce Report 2017/18 including Staff Survey Action Plan (Mae Jones)		
Andrew McKirgan	Finance & Activity Performance Report Q4 including Capital Programme Update	Finance & Activity Performance Update (to be circulated outside of agenda)	Finance & Activity Performance Report Q1 including Capital Programme Update	Finance & Activity Performance Update (to be circulated outside of agenda)	Finance & Activity Performance Report Q2 including Capital Programme Update	Finance & Activity Performance Update (to be circulated outside of agenda)	Finance & Activity Performance Report Q3 including Capital Programme Update	Finance & Activity Performance Update (to be circulated outside of agenda)	Finance & Activity Performance Report Q4 including Capital Programme Update	Finance & Activity Performance Update (to be circulated outside of agenda)	Finance & Activity Performance Report Q1 including Capital Programme Update	Finance & Activity Performance Update (to be circulated outside of agenda)	Finance & Activity Performance Report Q2 including Capital Programme Update	Finance & Activity Performance Update (to be circulated outside of agenda)	Finance & Activity Performance Report Q3 including Capital Programme Update	Finance & Activity Performance Update (to be circulated outside of agenda)	Finance & Activity Performance Report Q4 including Capital Programme Update	
Kevin Bolger	Litigation and Insurance - Bi-Annual report											Draft Annual Financial Plan 2018/20						
Lawrence Tallon	Emergency Preparedness - Update report								Emergency Preparedness - Update report				Emergency Preparedness - Update report					
	Membership Recruitment & Engagement Annual Report																	
		Aggregated report - incidents, complaints, claims & PALS							Aggregated report - incidents, complaints, claims & PALS			Aggregated report - incidents, complaints, claims & PALS						
	Board Assurance Framework			Board Assurance Framework			Board Assurance Framework		Board Assurance Framework			Board Assurance Framework						
	Compliance & Assurance Report for Q4			Compliance & Assurance Report for Q1			Compliance & Assurance Report for Q2		Compliance & Assurance Report for Q3			Compliance & Assurance Report for Q4						
	Stakeholder Review Report			Health & Safety - Annual Report			Health & Safety - Annual Report		Annual Report from the Organ Donor Committee			Annual Report from the Organ Donor Committee					Information Governance Toolkit Assessment	
<b>CONSENT</b>																		
	Delegation of Directors Interests																Board agenda - agree annual business cycle	
	Trust Seal - to approve authorised Officers and annual update																	
	Policies for approval *	Compliance with the Modern Slavery Act		Policies for approval *			Policies for approval *		Policies for approval *			Policies for approval *					Policies for approval *	
	Appointment of substantive post X *	Appointment of substantive post X *		Appointment of substantive post X *			Appointment of substantive post X *		Appointment of substantive post X *			Appointment of substantive post X *					Appointment of substantive post X *	
<b>PRIVATE</b>																		
	Chair's Report & Emerging Issues			Chair's Report & Emerging Issues			Chair's Report & Emerging Issues		Chair's Report & Emerging Issues			Chair's Report & Emerging Issues						
	Investment Committee Verbal Report	NHS Improvement's Self-Certification Forms		Investment Committee Verbal Report			Investment Committee Verbal Report		Investment Committee Verbal Report			Investment Committee Verbal Report						
	Audit Committee Report (to cover mts 1 February & 5 March)	Audit Committee Annual Report		Audit Committee Report (to cover mts 26 April and 17 May)			Audit Committee Report (to cover mts 15 July)		Audit Committee Report (to cover mts 8 November)			Audit Committee Report (to cover mts 10 January)						
	Draft Quality Report/Account for 2017/18 (includes Q4 data)	External Audit - Letter of representation and ISA200		Final Quality Report/Account for 2016/17			Quality Accounts Update report Q2 2018/19		Quality Accounts Update report Q3 2018/19			Quality Accounts Update report Q4 2018/19					Process for the Development of the Trust's 2018/19 Quality Report	
	NHS Improvement Operational Plan/Final Financial Plan (didn't go in April)	Annual Accounts including Letter of Representation and AGS		Revaluation Annual Report 2018/19														
	Litigation and Insurance - Bi-Annual report								Litigation and Insurance - Bi-Annual report									
	Slavery and Human Trafficking Statement																NHS Improvement Operational Plan 2019/20 (MSx combined with LT)	
	Reason Report 2017/18	Annual Report																

\* This is a standard item and will only appear on the agenda if needed.